

**Mahatma Education Society's**  
**Pillai College of Education & Research, Chembur**  
**Academic Year 2021-22**

**Minutes of the Meeting held on 6<sup>th</sup> September, 2020**

**Agenda I: Sharing Action Taken Report 2021-22 prepared by I.Q.A.C.**

Dr. Mary George Varghese, Coordinator IQAC, shared the Action Taken Report. The chair appreciated the initiatives made by IQAC.

<b>Plan of Action</b>	<b>Achievements/Outcomes</b>
Enhance Teaching & Learning	<ul style="list-style-type: none"><li>• Online classroom and virtual lectures, activities through G-Suite, MES mail id provided to students</li><li>• Add on courses/Value added courses conducted for students</li><li>• Short Term Course on Inclusive Learning Environment</li><li>• Short Term Course on Continuous Professional Development</li></ul>
Strengthen Training & Placements	<ul style="list-style-type: none"><li>• Content Enrichment Programme was conducted</li><li>• Micro skills of teaching sessions were organized, demonstration lessons were conducted</li></ul>
Research Initiatives	<ul style="list-style-type: none"><li>• Research papers were presented by student teachers</li></ul>
Integrating Technology in the Classroom	<ul style="list-style-type: none"><li>• Online classroom and virtual lectures through G-Suite</li></ul>

	<ul style="list-style-type: none"> <li>• Lesson demonstration, planning, guidance, lesson delivery through online format</li> <li>• Student teachers anchored programmes on institution's YouTube channel</li> </ul>
Strengthening Alumni Engagement	<ul style="list-style-type: none"> <li>• Learning Q-EST online sessions by PCER Alumni</li> <li>• Alumni Achievers Award</li> <li>• Session on Happiness the Science Behind it</li> </ul>
Community Outreach	<ul style="list-style-type: none"> <li>• Expert sessions on yoga on International Yoga Day</li> <li>• Webinar on World Population Day in collaboration with WDC, University of Mumbai</li> <li>• Online quizzes, slogan writing, essay writing to raise awareness on social issues</li> <li>• Expert talk on rising population crisis</li> <li>• Donation drive for Textbook and school supplies through online platform wonder wheel store</li> <li>• Books and Stationery Donation Drive was organized in collaboration with Soroptimist Welfare Association</li> <li>• Workshop on Filing of Income Tax Returns</li> <li>• Preparation of teaching aids for children with special needs</li> </ul>
Establishing a Eco-friendly Campus	<ul style="list-style-type: none"> <li>• Video created by student teachers for World Environment Day</li> </ul>

## Agenda II: Preparing of AQAR

Criteria 3 & 4 were discussed and report writing and documentation work was divided among the faculty members.

### **Agenda III: Discussion on preparing SAR**

Criteria were discussed and report writing and documentation work was divided among the faculty members. Sources for the resources related to each criterion were discussed.

### **Agenda IV: Discussion of Plan of Action for the year 2021-2022**

Keeping in mind the objectives of the B.Ed programme the teachers discussed about the plan of action for the year 2021-2022 wherein various academic as well as co-curricular activities which can be conducted was discussed.

### **Agenda V: Monthly portfolio wise task allocation**

The portfolios for the academic year 2021-2022 were discussed and allocated among the faculty.

<https://www.pcer.ac.in/faculty/faculty-duty-allocation/>

### **Agenda VI: Discussion on Institutional distinctiveness**

The institutional goals which are in line to the institution's vision of making responsible teachers with the help of trained and dedicated faculty, PCER, Chembur were discussed in order to develop professional teachers, having respect for the environment and nation and also should contribute to technological development. Dr. Reni Francis, principal shared that expert talks, Conferences, Co-curricular activities, Competitions, Workshops, Seminars, Interactions with the experts of different fields are events that happen regularly in the college.

### **Agenda VII: Best practices for the academic year 2020-21**

Principal shared that the two practices have been identified as the institutions best practices for the said academic year: 1. RISE. 2. VENDEL for Holistic Learning And 2. EDU-2030. Keeping in mind the objectives of these practices, college should conduct various events in the said academic year to make the student teachers aware about Gandhiji's ideas on educational values, basic education, vocational education, to cater to the various baselines of student teacher competency differences while ensuring an experiential learning environment and also to create awareness of the 17 Sustainable Development Goals.

<https://www.pcer.ac.in/iqac/institutional-values-best-practices/>

