

**Mahatma Education Society's**  
**Pillai College of Education & Research, Chembur**  
**Academic Year 2021-22**

**Minutes of the Meeting held on 15<sup>th</sup> December, 2021**

**Agenda I: Sharing Action Taken Report 2021-22 prepared by I.Q.A.C.**

Dr. Mary George Varghese, Coordinator IQAC, shared the Action Taken Report. The chair appreciated the initiatives made by IQAC.

<b>Plan of Action</b>	<b>Achievements/Outcomes</b>
Enhance Teaching & Learning	<ul style="list-style-type: none"><li>• Online classroom and virtual lectures, activities through G-Suite</li><li>• Conducted Online Course sessions for Maha- TET</li><li>• New website launched Upscale your Communication Quotient</li><li>• Expert Talk on Translating Texts and Ideas</li><li>• Online Colloquium on Best Practices in VENTEL</li><li>• Lend a Book activity on Vachan Prerna Divas</li><li>• Best College Award</li></ul>
Strengthen Training & Placements	<ul style="list-style-type: none"><li>• Add on course Job Perfect- sessions on Interview Skills, Resume Writing, Language Enhancement Social Graces</li><li>• Workshop on Effective Communication Strategies in the Classroom</li><li>• Design your Idea Competition</li></ul>
Research Initiatives	<ul style="list-style-type: none"><li>• Expert talk on IPR-Nurturing Culture of Excellence</li></ul>

	<ul style="list-style-type: none"> <li>• Webinar in collaboration with Elsevier on Enabling a perfect research ecosystem with Scopus, Science Direct and Mendeley</li> </ul>
Integrating Technology in the Classroom	<ul style="list-style-type: none"> <li>• Expert Talk Session on Cyber Security and Social Media</li> <li>• Lesson demonstration, planning, guidance, lesson delivery through online format</li> <li>• MOOC programme on Empowering Teachers with Counselling Skills</li> </ul>
Strengthening Alumni Engagement	<ul style="list-style-type: none"> <li>• Financial assistance was provided to alumni for startup venture</li> </ul>
Community Outreach	<ul style="list-style-type: none"> <li>• Nai Talim Week was organized</li> <li>• Training programme by ARPAN Foundation on sexual abuse</li> <li>• Expert Talk sessions on Cancer Awareness, Mental Health, Menstrual Health, Mental Health, Diet for Wellness, Nutrition and Mental Health</li> <li>• Short movie Hungry Pulse created and enacted by student teachers to spread awareness on World Food Day</li> <li>• Donation drive for a social cause</li> </ul>
Establishing an Eco-friendly Campus	<ul style="list-style-type: none"> <li>• Quizzes, slogan writing to raise awareness on environmental issues</li> <li>• Energy audits, Green audits were conducted</li> <li>• Session by student teachers with school students on World Ozone Day</li> </ul>

### **Agenda II: Preparing of AQAR**

Criteria 5, 6 & 7 were discussed and report writing and documentation work was divided among the faculty members.

### **Agenda III: Discussion on preparing SAR**

Criteria were discussed and report writing and documentation work was divided among the faculty members. Sources for the resources related to each criterion were discussed.

### **Agenda IV: Discussion of Plan of Action for the year 2021-2022**

Keeping in mind the objectives of the B.Ed programme the teachers discussed about the plan of action for the year 2021-2022 wherein various academic as well as co-curricular activities which can be conducted was discussed.

### **Agenda V: Monthly portfolio wise task allocation**

The portfolios for the academic year 2021-2022 were discussed and allocated among the faculty.

<https://www.pcer.ac.in/faculty/faculty-duty-allocation/>

### **Agenda VI: Discussion on Institutional distinctiveness**

The institutional goals which are in line to the institution's vision of making responsible teachers with the help of trained and dedicated faculty, PCER, Chembur were discussed in order to develop professional teachers, having respect for the environment and nation and also should contribute to technological development. Dr. Reni Francis, principal shared that expert talks, Conferences, Co-curricular activities, Competitions, Workshops, Seminars, Interactions with the experts of different fields are events that happen regularly in the college.

### **Agenda VII: Best practices for the academic year 2020-21**

Principal shared that the two practices have been identified as the institutions best practices for the said academic year: 1. RISE. 2. VENTEL for Holistic Learning And 2. EDU-2030. Keeping in mind the objectives of these practices, college should conduct various events in the said academic year to make the student teachers aware about Gandhiji's ideas on educational values, basic education, vocational education, to cater to the various baselines of student teacher competency differences while ensuring an experiential learning environment and also to create awareness of the 17 Sustainable Development Goals.

<https://www.pcer.ac.in/iqac/institutional-values-best-practices/>

