

**MES'S PILLAI COLLEGE OF EDUCATION AND RESEARCH,
CHEMBUR**

PORTFOLIO AND TASK ALLOCATION ACADEMIC YEAR 2020-2021				
FEBRUARY, 2021				
Portfolio	Task to be done	To be conducted on	Report Submission Date	Submission Teacher Incharge
Exam	Essay	Sem 4 essay	23 rd Jan, 2021	RF/SD
Assembly	Special assembly - <ul style="list-style-type: none"> World Cancer Day, International Day of Women and Girls in Science, National Women's Day International Mother Language Day, Marathi Bhasha Diwas 	Feb, 2021	28 th Feb, 21	JC
Alumni(Enrichment)	Teacher Assistant Certification	Feb, 2021	Feb, 21	SD
CCA	11 th Jan – Human Trafficking Awareness Day - SJ 12 th Jan – National Youth Day - SD 27 th Jan – Family Literacy Day - MV	Jan, 2021	31 st Jan, 21	JC
NAAC	Teachers need to update the criterion wise activities for 2020-21	Feb, 2021	Feb, 21	Respective teachers
Publication	January Horizon – SD February Horizon - JC	Feb, 2021	Feb, 21	SJ/JC/SD
Student Council	<ul style="list-style-type: none"> Special Assembly 	Feb, 2021	Feb, 21	JC

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Community Work and Extension	<ul style="list-style-type: none"> • DIY activities 	Feb, 2021	Feb, 21	MV
WDC/Anti-Sexual Harassment Cell	Women empowerment video (Special Assembly)	Feb, 2021	Feb, 21	JC
Practice Teaching	<ul style="list-style-type: none"> ▪ Submission of Lesson plans ▪ Learning resources 	Feb, 2021	Feb, 21	SJ/JC
Research	Research on NAAC Criterion by respective incharge teachers	Feb, 2021	Feb, 21	Report will be submitted to RF/MV
Add- On Course	Placement	Feb, 2021	Feb, 21	SJ



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